

MILCOMBE PARISH COUNCIL

TUESDAY 4 JANUARY 2022

Clerk & Responsible Financial Officer
Theresa Goss
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20 December 2021

Dear Councillor,

A meeting of the Parish Council will be held on **Tuesday 4 January 2022 at 8.00pm** at the Village Hall, Main Road, Milcombe to transact the business set out in the Agenda below and you are summoned to attend.

District Councillors Hugo Brown, Mike Kerford-Byrnes and Bryn Williams and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

There will be Covid-19 safety measures in place and these will be made clear at the meeting. All attendees should bring a mask/face covering.

T.Goss
Clerk to the Parish Council

A G E N D A

1. **Welcome** – To welcome the Councillors and the public to the meeting.
8.00pm - 8.05pm
2. **Apologies for absence** - To receive any apologies for absence from the meeting.
8.05pm – 8.10pm
3. **Declarations of Interest** - Members are asked to declare any interest and the nature of that interest, which they may have in any of the items under consideration at this meeting.

Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.
8.10pm

4. **Minutes** - To approve the minutes of the meetings held on 2 November 2021. **(Attached)**
8.10pm – 8.15pm
5. **Matters Arising** - To discuss any issues arising from the minutes 2 November 2021
8.15pm – 8.20pm

6. Chairman's Announcements

- Gigaclear – Gigaclear roll out of fibre broadband, due to start in January 2022.
8.20pm – 8.25pm

7. Open Forum – Members of the public are invited to raise any items which concern the Parish.
(Maximum of ten minutes in total for this item)

8.25pm – 8.35pm

8. Reports from County and District Councillors - To receive reports from the Milcombe County Councillor and District Councillors.

8.35pm – 8.45pm

9. Village Matters

- Village Organisations – To receive reports from the Chairmen of village organisations.
 - Play Area – To discuss the official opening on the play area.
 - Oxfordshire County Council Highway Initiatives/ HGV's in Milcombe – To discuss the proposal for 20mph speed limits in Oxfordshire and the County Council's initiative to develop enforceable county wide routes for HGV's, to stop them using unsuitable roads through small villages and towns.
 - Milcombe Annual Parish Meeting (APM) – To note that the APM will be held on Tuesday 3 May 2022 and agree a format/speaker for the meeting.
- 8.45pm – 9.00pm**

10. Planning

- Planning Applications - To note the planning applications which have been considered by the Parish Council since the last meeting. **(To follow)**
 - Results of Planning Applications - To note the results of planning applications determined by Cherwell District Council's Planning Committee. **(To follow)**
 - Neighbourhood Development Plan – To discuss a Neighbourhood Development Plan for Milcombe.
- 9.00pm – 9.10pm**

11. Parish Council Matters

- Delegated Powers to the Clerk – To discuss delegating Parish Council powers to the Clerk, in the event that Parish Council meetings cannot be held.
 - Civility and Respect Project – To note the work of the Civility and Respect Project. **(Information to follow)**
 - Vacancy – To consider any applications for co-option onto the Parish Council.
 - Defibrillator – To receive an update on the progress with the purchase and siting of a village defibrillator.
 - Provision of Broadband and Hybrid Meetings – To discuss the provision of broadband in the village hall and discuss how hybrid meetings could be implemented, when Legislation allows.
- 9.10pm – 9.25pm**

12. Finance

- i) Accounts for Payment and Bank Reconciliation – To approve the accounts for payment and note the bank reconciliation. **(To follow)**
- ii) Section 106/Community Benefits List – To discuss collating a Section 106/community benefits list. **(Information previously circulated)**
- iii) Standing Orders and Financial Regulations – To discuss amendments to ensure they record a consistent value for formal tender action, ideally, given the average annual spend, at a lower value than currently recorded in the Financial Regulations.
- iv) Internal Audit 2021/2022, Interim Report – To note the interim report from the Internal Auditor. **(Previously circulated)**

9.25pm – 9.30pm

- 13. **Correspondence** - Items of correspondence will be circulated to members.
9.30pm – 9.35pm

- 14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for item numbered 15 on the grounds that it could involve the likely disclosure of private and confidential information.
9.35pm

- 15. **Grass Cutting Contract 2022/2023** – To discuss the quote for the grass cutting contract for 2022/2023.
9.35pm – 9.40pm

- 16. **Meeting Dates** - Future meeting dates for Milcombe Parish Council are stated below. They will commence at 8.00pm at the Village Hall, Milcombe:

- Tuesday 1 March 2022
- Tuesday 3 May 2022 (Annual Parish Meeting)
- Tuesday 10 May 2022

9.40pm

- 17. **Items for the Next Agenda**
9.40pm